



**ELIZABETHTOWN
TOWN COUNCIL
REGULAR MEETING**
7:00 PM, Monday, August 3, 2020

August 3, 2020, 7 p.m., Town Council Meeting - Virtual (Zoom Meeting). Members of the public may join the meeting through Zoom from computer, smart phone or dial-in. Special Zoom Meeting instructions are attached and posted on the Town's web page at www.elizabethtownnc.org.

1. OPENING, CALL TO ORDER AND ROLL CALL
 - 1.1 Opening, Call To Order and Roll Call
Mayor Sylvia Campbell will call the meeting to order and call upon Mayor Pro Tem Rufus Lloyd to give the invocation. Then a Roll Call will be made.
2. APPROVAL OF PREVIOUS MINUTES/AGENDA APPROVAL
 - 2.1 Approval of Previous Minutes/Agenda Approval
Council is requested to approve the meeting minutes as presented and adopt the agenda.
[JUNE 1, 2020 VIRTUAL MEETING.docx](#)
[JULY 13, 2020 VIRTUAL MEETING.docx](#)
3. PRESENTATIONS
 - 3.1 Monthly Projects Update
Council is requested to hear the update.
 - 3.2 ReBuild NC Strategic Buyout Program
To review the information regarding the ReBuild NC program and provide guidance to staff.
[Agenda Peak item - Rebuild NC Program - 8.3.2020.docx](#)
[Community Intro to SBP.pptx](#)
4. PUBLIC HEARING

4.1 Public Hearing - Application for Community Development Block Grant (CDBG) - Neighborhood Revitalization

Council is requested to follow the Public Hearing procedure below:

HEARING PROCEDURE:

a) Open the hearing and call upon The Adams Company representative to present the information;

b) Solicit for any written comments received from the public since this is a Virtual Meeting; and

c) Close the hearing.

No action will be required this evening since this hearing is the first of two required public hearings.

[Public Hearing Notice - CDBG-NR - Revised 8.3.20.pdf](#)

5. ADMINISTRATIVE MATTERS

5.1 Loan approval process for firefighting and rescue equipment.

Approve the loan request for firefighting and rescue equipment as presented.

[Civic Federal Credit Union Loan Proposal Letter 7_10_20.pdf](#)

[EFD CivicFCU RFP 2020.pdf](#)

[EFD Fire District Budget 20_21.pdf](#)

5.2 Bid award for construction of sidewalks, parking areas, and mulched trails at Greene's Lake and Conservation Park

To award the construction bid to Smith Brothers Construction in the amount of \$168,850.

[Agenda Peak item - Bid Award - Sidewalks, Parking Areas, Trail at Greene's Lake - 8.3.2020.docx](#)

[Paving Detail Sheet for Greene's Lake and Conservation Park.pdf](#)

[Ben Greene Industrial Drive Entrance Plan for Greene's Lake and Conservation Park.pdf](#)

[Aviation Parkway Entrance Plan for Greene's Lake and Conservation Park.pdf](#)

[Planting Details for Greene's Lake and Conservation Park.pdf](#)

[Project Costs for Greene's Lake and Conservation Park.pdf](#)

[Greene's Lake Proposal from S & C Construction.docx](#)

[Greenes Lake Proposal from Smith Brothers.pdf](#)

5.3 Bid award for Playground at Greene's Lake and Conservation Park

Approve bid for Playground equipment and installation at Greene's Lake and Conservation Park submitted by Cunningham Recreation in the amount of \$149,695.

[Agenda Peak item - Bid Award - Playground - Greene's Lake - 8.3.2020.docx](#)

[RFP for Playground at Greene's Lake and Conservation Park.pdf](#)

[Project Costs for Greene's Lake and Conservation Park.pdf](#)

[Playground Bid Form for Greene's Lake and Conservation Park.pdf](#)

[Playground Bid Plan for Greene's Lake and Conservation Park.pdf](#)

[Playground Bid Sheet 2 for Greene's Lake and Conservation Park.pdf](#)

Greene's Lake Playground BID (Option 2)- Quote from Cunningham Recreation.pdf

Greene's Lake Playground RFP (Opt.2)-Model from Cunningham Recreation.pdf

5.4 Unpaid Fiscal Years' Tax Collection Report and Order

Council is requested to adopt the presented order directing Tax Collector Beverly Robinson to collect the taxes as charged and consider accepting the unpaid tax report as presented.

Agenda Peak item - Unpaid Fiscal Years' Tax Collection Report and Order - 8.3.2020.docx

O R D E R - Tax Collector - 8.3.2020.docx

5.5 "Pork and Beats" Festival - November 6 and 7, 2020

The committee has slated the "Pork and Beats" Festival to take place at the Cape Fear Farmer's Market on Friday, November 6 and Saturday, November 7, 2020. Given the Governor's current Executive Order restricting large gatherings and the uncertainty of the future ability to hold large events, the Council is requested to determine if the Festival will be cancelled for 2020.

5.6 Set September Council Meeting Date

Council is requested to set the September Town Council Meeting date since Labor Day Holiday falls on the regular meeting date. Suggested meeting dates are either Tuesday, September 8th or Monday, September 14th.

5.7 Monthly Financial Report

Council is requested to approve the Monthly Financial Report.

Agenda Peak item - Monthly Financial Report - 8.3.2020.pdf

6. OTHER BUSINESS

6.1 "Briefly": (Reminders and announcements are made at this time). *Mayor Campbell may call upon Town Manager Eddie Madden for a formal report.*

Council is requested to hear the reminders and announcements.

Agenda item - Briefly - 8.3.2020.docx

7. OPEN FORUM

7.1 Open Forum

Three (3) Minutes Per Citizen....Should State Name/Address.

With this being a Virtual Meeting, written comments may be made by submitting the comments to Town Clerk Juanita Hester either by email: jhester@elizabethtownnc.org or by depositing the written comments in an envelope appropriately marked and placed in the Town's Drive-through Drop-Box. Comments for the Public Hearing may be submitted at any time between the Notice of Public Hearing and 24 hours after the public hearing.

8. CLOSED SESSION

8.1 Closed Session

Council is requested to make a motion and second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege and NCGS 143-318.11(a)(5) - Real Estate.

9. ADJOURNMENT

ZOOM CALL INFORMATION
FOR THE
AUGUST 3, 2020 ELIZABETHTOWN TOWN COUNCIL
VIRTUAL MEETING

**TOWN OF ELIZABETHTOWN
PUBLIC NOTICE**

In accordance with the N.C. Governor's Executive Order, this is notice to the public that the Town of Elizabethtown's regular August 3, 2020, 7 p.m., Town Council meeting will be a Virtual Meeting. The virtual meeting will allow the Mayor and Council Members to conduct the important business of municipal government while protecting the health and safety of the council members, the public and town staff.

For the August 3, 2020 Town Council meeting, the meeting time will be 7:00 p.m., and there will be no Noon Work Session. Members of the public may join the meeting through Zoom from computer, smart phone or dial-in. Please see the following information in order to connect to the August 3, 2020 Town Council Virtual meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/82740412685?pwd=Sm5reUpIZklQeHdTcnlzVDdRRIZ4Zz09>

Meeting ID: 827 4041 2685

Passcode: 879761

One tap mobile

+13126266799,,82740412685#,,,,,0#,,879761# US (Chicago)

+19294362866,,82740412685#,,,,,0#,,879761# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 827 4041 2685

Passcode: 879761

Find your local number: <https://us02web.zoom.us/u/kJ2wEfVWU>

Regarding public comments for the Virtual August 3, 2020 Town Council meeting for either the Open Forum section of the agenda or the scheduled Public Hearing section [Application for Community Development Block Grant (CDBG) – Neighborhood Revitalization], written comments may be addressed to Town Clerk Juanita Hester either by email:

jhester@elizabethtownnc.org or by including the written comments in an envelope addressed to the Town Clerk and leaving the envelope in the Town's Drive-through Drop-Box at 805 W. Broad Street. Written comments for the Public Hearing may be submitted at any time between the Notice of Public Hearing and 24 hours after the public hearing. Town Council will not be able to take action on the public hearing matter immediately following the public hearing. This 8/3/2020 Public Hearing is one of two required Public Hearings for the CDBG Application.

Sylvia Campbell, Mayor